**Presentation Rubric**

|  | **Excellent** | **Good** | **Fair** | **Poor** | **Unacceptable** |
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| * **Content** | All team members display professional level of knowledge of subject material with no important content left out and no incorrect material presented. | All team members display professional level of knowledge of subject material with minor amount of subject material left out or minor amount of incorrect materials presented. | Majority of team members display professional level of knowledge of subject material with minor amount of subject material left out or minor amount of incorrect materials presented. | Some team members display professional level of knowledge of subject material with minor amount of subject material left out or minor amount of incorrect materials presented. | No team members display professional level of knowledge of subject material with minor amount of subject material left out or minor amount of incorrect materials presented. |
| * **Subject Matter** | All important topics are covered during the presentation with no essential elements missing or misrepresented. | | | | |
| * **Knowledge of Subject** | Each member of the team demonstrates an understanding of the essential topics presented. | | | | |
| * **Organization** | Presentation has a strong introduction, an effective body of material that supports the conclusions, and a strong ending. | Presentation has deficiencies in only one of the following: introduction, body, or conclusion. | Presentation has deficiencies in two of the following: introduction, body, or conclusion. | Presentation has deficiencies in all of the following: introduction, body, or conclusion. | Presentation is missing introduction, body, or conclusion. |
| * **Introduction** | Presentation starts strong with scope and objectives clearly presented. | | | | |
| * **Continuity** | Facts are presented in a logical sequence and transitions effectively between speakers. | | | | |
| * **Conclusion** | Finishes strong with reasonable summary and/or recommendations presented, as justified from the body of the presentation. | | | | |
| * **Delivery** | Presentation is effective in terms of rhythm, visuals, and presenters’ body language. | Presentation has deficiencies in only one of the following: rhythm, visuals, and presenters’ body language. | Presentation has deficiencies in two of the following: rhythm, visuals, and presenters’ body language. | Presentation has deficiencies in all of the following: rhythm, visuals, and presenters’ body language. | Presentation is clearly not rehearsed, visuals are unprofessional, and/or presenters’ body language is unprofessional. |
| * **Rhythm** | Presentation demonstrates effective use of time, presenters seem well-prepared, and appears rehearsed. | | | | |
| * **Visuals** | Visuals are effective, free of clutter, related to the discussion, and meaningful. | | | | |
| * **Body Language** | Presenters maintain eye contact with the audience and are free of any distracting or annoying mannerisms. | | | | |
| * **Discussion** | All questions are fielded professionally, confidently, and correctly while avoiding defensive or argumentative responses. | Majority of questions are fielded professionally, confidently, and correctly while avoiding defensive or argumentative responses. | Some questions are fielded professionally, confidently, and correctly while avoiding defensive or argumentative responses. | Only one question is fielded professionally, confidently, and correctly while avoiding defensive or argumentative responses | None of the questions are fielded professionally, confidently, and correctly while avoiding defensive or argumentative responses |
| * **Question and Answer Session** | Answers supplied reflect an understanding of the topic. | | | | |
| * **Overall Impression** | Presentation addresses all important subject matter; demonstrates conceptual understanding of the content, and responds to the purpose of the report; slides are cohesive, clear, concise, and organized well; presentation has many strengths; delivery is professional; question and answers show excellent engineering judgment. | Presentation addresses most of the important subject material; demonstrates conceptual understanding of the content, and responds to the purpose of the report; majority of slides are cohesive, clear, concise, and organized well; presentation has strengths; delivery is professional; question and answers show good engineering judgment. | Presentation addresses some of the important subject material; demonstrates conceptual understanding of the content, and responds to the purpose of the report; some of the slides are cohesive, clear, concise, and organized well; presentation has few strengths; delivery is professional; question and answers show some engineering judgment. | Presentation addresses little of the important subject material; demonstrates conceptual understanding of the content, and responds to the purpose of the report; some of slides are cohesive, clear, concise, and organized well; presentation has requires major revision; delivery is professional; question and answers show lack of engineering judgment. | Presentation is completely unprofessional. |