

Mini PM-BA RAM

This PM-BA RAM (or RACI / RASCI Chart) serves as a sample for the division of work between the PM and the BA. Section 3 of the WAV attempts to make such division and the PM-BA Mini RAM comes to make a visual distinction for all the touch points and areas that are unclear or have the potential of overlap.

This RAM shows the PM and the BA involvement and capacity in work areas and it also includes room for other team members or stakeholders who might be involved.

PM-BA RASCI																				
Role		PM					BA					Team members					Other Stakeholders			
Project Deliverable (or Activity)	Capacity/ Role	R	A	S	C	I	R	A	S	C	I	Team member 1	Team member 2	Team member 3	Team member 4	Team member 5	Stakeholder 1	Stakeholder 2	Stakeholder 3	Stakeholder 4
Project planning		X																		
BA planning							X													
Requirements							X													
WBS		X							X											
Project Risks		X							X											
Requirements Risks							X													
Business Risks				X			X													
Product management							X													
Deliver the solution		X																		
Solution alignment							X													
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RASCI represents: R - Responsibility, A - Accountable, S - Support, C - Consulted, and I - Informed

RACI Definitions:

Responsibility = person or role responsible for ensuring that the item is completed (the Lead)

Accountable = person or role responsible for actually doing or completing the item

Support = a person or role whose performing work on the task, supporting the one responsible.

Consulted = person or role whose subject matter expertise is required in order to complete the item

Informed = person or role that needs to be kept informed of the status of item completion