Basic Overview Communication Management Plan Template

(Overview of communications for the BPI project)

Who	What	When	How	Format
<e.g., Project Sponsor>	*<e.g., project update>*	*<e.g. once a week on Friday morning>*	*<via a face-to-face meeting, Sponsor's office>*	*<e.g., status report form to be reviewed with Sponsor>*