

## TEAM CHARTER

Project Manager	Phone	Fax	E-mail
Mission Statement			
Project Commitment Statement			
Description of Project Manager Role			
Description of Project Sponsor Role			
Description of Client Role			
Description of Stakeholder 1 Role			
Description of Stakeholder N Role			
Description of Team Member 1 Role			
Description of Team Member N Role			
Performance Objectives			
Measures of Success			
Scope and Boundaries of the Team's Work			
Project Time Frame			
Deliverables			
Conflict Management Protocol			
Decision-Making Protocol			
Communication Protocol			
Administrative Activities Protocol			
Issue Escalation Protocol			
Approvals:			
Project Sponsor	Signature	Date	
Project Manager	Signature	Date	
Team Coordinator	Signature	Date	
Team Leader #1	Signature	Date	
Team Member #1	Signature	Date	
Team Member #N	Signature	Date	